

**Minutes of the Wilstone Village Hall Committee Meeting held on
20 May 2020 at 8.00pm via Zoom.**

Present: Cllr D Chalmers (CDC), Mr C Cobb (CC), Mr P Cogger (PC), Miss D Crapnell (DC), Mr P Lovis (PL), Mrs I McCall (IM), Mr C Reedman (CR), Mrs S Reedman (SR), Mr A Short (TS), Mrs T Simmons (TeS), Mrs J Walker (JW), Mr P Walker (PW), Mrs A Beck (AB)

Apologies: Mr P Kemp (PK), Mr R Smissen (RS), Mr N Williams (NW)

20/23 Minutes of the Meeting held on 9 March 2020.

The minutes, having been circulated prior to the meeting, were agreed as an accurate representation.

20/24 Matters Arising

Action points from 9 March 2020	Who	Status
19/45 Liaise with HCC to determine the scope for change in the covenant on the use of land (currently restricted to ball games and residents use).	CDC	On hold
19/68 IM to lead the cleaning party for the kitchen. Committee agreed to keep the existing glasses and small cups and saucers for the time being.	IM	Ongoing
19/68 NW informed the committee of the obligation to check on the condition of the flat roof on an annual basis. It was agreed that any such inspection should be noted in the minutes. PW informed the committee that Shaun Hendin had inspected the flat roof and had confirmed it was in a good state of repair.	AB	Closed
20/04 Upload electrical certificates to website	PW	CF
20/04 Raise the issue of broken paving on patio with TRPC	CDC	Closed
20/05 Include hall rate increase on AGM agenda	PW/AB	Closed
20/05 Advise current regular hall users of hire rate change	TS	Closed
20/16 Look for better looking paving slabs for patio	PW	On hold
20/17 Source beer & wine for Wilstone Show Time Event cancelled due to Covid-19 restrictions	PW/NW/PC	Closed
20/17 Inform TRPC of date of Wilstone Fete Event cancelled due to Covid-19 restrictions	PW	Closed
20/18 Write to council to see whether they will paint "No right turn" on road outside village hall	CR	CF
20/20 Put notice of AGM in Village News	PW	Closed
20/21 Liaise with Bella on cleaning regime and supplies	CR	Closed
20/21 Speak to John Thirkettle about getting zip-wire fixed	CR	Closed

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20/25 Treasurer's Report

Balances	31 March 2020
Current	£1,077.27
Deposit	£20,899.40
Money Market (Bond)	£0.00
Petty cash	£852.20
Awaiting paying in	£0.00
	<hr/>
	£22,828.87
Outstanding bills	£0.00
Unpaid cheques	£0.00
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Total funds	£22,828.87

PC queried the increase in hall sundries expenses. PW offered to check with NW and report back at the next meeting.

The committee agreed that given the limitations placed on fund raising activities by the Covid-19 restrictions, all expenditure should be kept to a minimum; any expenditure that can be deferred or eliminated should be, up until the restrictions are lifted sufficiently to allow for the generation of a viable income stream.

PW confirmed receipt of a £10,000 grant from Dacorum Borough Council.

20/26 Hall Maintenance

PW reported that the repairs to the facia had been completed.

The committee agreed to a short-term solution for the patio. PW and CR volunteered to re-lay the five hazardous slabs and grout them with Geofix.

20/27 Future Events

The scheduling of future events will be dependant upon the lifting of Covid-19 restrictions to such a degree as to allow any such event to take place.

20/28 Parking

The committee agreed to suspend investigations into the lifting of the covenant, on the use of the recreational grounds, based on cost. Legal fees of two to three thousand pounds were deemed an unnecessary expense at this time.

20/29 Hall Lettings

Hall bookings will recommence in line with Government advice. TS raised the question of how to re-open the hall safely for public use. AB to forward the e-mail from Dacorum Community Halls outlining guidance on the safe opening for halls.

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20/30 Any Other Business

None

20/31 Date of next meeting

Monday 6 July at 7:30pm. The meeting will take place via zoom, or, should the restrictions have lifted sufficiently, Wilstone Village Hall.

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Summary of actions from this meeting.

Action points from 9 March 2020	Who	Status
19/68 IM to lead the cleaning party for the kitchen, SR volunteered to help	IM	
20/04 Upload electrical certificates to website	PW	
20/18 Write to council to see whether they will paint "No right turn" on road outside village hall	CR	
20/26 Re-lay 5 hazardous patio slabs and grout with Geofix	PW/CR	
20/29 Forward email from Dacorum Community Halls on Guidance on safe opening of halls	AB	