

**Minutes of the Wilstone Village Hall Committee Meeting held on
9 March 2020 at 7.30pm in the Half Moon Pub.**

Present: Mr P Cogger (PC), Mr P Lovis (PL), Mrs I McCall (IM), Mr C Reedman (CR), Mr R Smissen (RS), Mrs J Walker (JW), Mr P Walker (PW), Mrs A Beck (AB)

Apologies: Mr C Cobb (CC), Cllr D Chalmers (CDC), Miss D Crapnell (DC), Mr P Kemp (PK), Mrs S Reedman (SR), Mr A Short (TS), Mrs T Simmons (TeS), Mr N Williams (NW)

20/13 Minutes of the Meeting held on 13 January 2020.

The minutes, having been circulated prior to the meeting, were agreed as an accurate representation.

20/14 Matters Arising

Action points from 13 January 2020	Who	Status
19/27 Investigate options for Wine Tasting Evening. Deferred.	PK	Closed
19/37 Following changes to committee membership, place a notice in the Village News	PW	Closed
19/45 Liaise with HCC to determine the scope for change in the covenant on the use of land (currently restricted to ball games and residents use).	CDC	Ongoing
19/68 IM to lead the cleaning party for the kitchen. Committee agreed to keep the existing glasses and small cups and saucers for the time being.	IM	Ongoing
19/68 NW informed the committee of the obligation to check on the condition of the flat roof on an annual basis. It was agreed that any such inspection should be noted in the minutes	AB	CF
20/04 Upload electrical certificates to website	PW	CF
20/04 Raise the issue of broken paving on patio with TRPC	CDC	Ongoing
20/05 Include hall rate increase on AGM agenda	PW/AB	CF
20/05 Advise current regular hall users of hire rate change	TS	CF
20/07 Download music for Wilstone Showtime to hard drive	CC	Closed
20/08 Write a piece for the Village News informing residents of planned VE Day celebrations	PW	Closed
20/08 Source metal soldier silhouettes for VE Day celebrations	RS	Closed
20/10 Update contact for hall lettings for February & March	CC	Closed
20/10 Put updated T&C's on the website	CC	Closed
20/11 Fix cabaret steps	CR	Closed

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20/15 Treasurer's Report

Balances	13 January 2020
Current	£3,490.75
Deposit	£20,239.68
Money Market (Bond)	£0.00
Petty cash	£608.20
Awaiting paying in	£30.00
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	£24,368.63
Outstanding bills	£0.00
Unpaid cheques	£0.00
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Total funds	£24,368.63

20/16 Hall Maintenance

The committee approved the sum of £200 to repair the plastic fascia damaged during the recent storms.

CDC met with TRPC to discuss the state of the patio situated on the recreational grounds; the patio failed to meet TRPC's health and safety criteria. PW apprised the committee of the details of an estimate for repair from Shaun Hendin; remedial work would consist of relaying the existing slabs on a concrete base and would cost £1200.

PL raised the question as to whether a less utilitarian slab would enhance the patio area. PW volunteered to research options.

Given the cost of repair, the committee decided to offer a contribution to TRPC rather than pay for the entire works.

As the WVHC meet on a bi-monthly basis, it was agreed, that with immediate effect, PW would be granted the authority to approve maintenance work costing £500 or less(inclusive of VAT) without the need to obtain the committee's consent.

20/17 Future Events

Film Night: Friday, 20 March, A Star is Born. Licence for bar is in place, purchase of food and drinks is underway.

Future dates are 17 April – Green Book, 1 May – 1917 (if possible).

Wilstone Showtime: Saturday 14 March SOLD OUT. Final rehearsals are scheduled for Friday 13 March. PC, PW and NW to source beer and wine.

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Village Fete: The date for the village fete has been set for Sunday, 14 June 2020. Preparations are well underway with Chiltern Dog Rescue booked, a marquee sourced for use as the beer tent and a PA system for use during the event. Committee members volunteered for the following:

BBQ	PC
Parking	CR
Bar Licence	CR

PL offered his services in any capacity required for 13 & 14 June. Additional volunteers will be required.

PW offered to inform TRPC of the event.

VE Day Celebrations: RS updated the committee on the difficulty and expense of sourcing metal soldier silhouettes. To date, PW had received only two responses to his request on the history of Wilstone's war heroes. The committee decided to concentrate on the plans for the celebrations and not the memorials.

20/18 Parking

CDC to continue to investigate options to lift the covenant on the use of the recreational grounds. The committee understands that this will be a lengthy process. Legal costs will need to be considered.

CR offered to write to the council to have "No right turn" painted on the road outside the village hall.

20/19 Hall Lettings

It was agreed that the Woolies should continue to pay £10 rental hire for their sessions. However, the committee reserves the right to amend the hire charge and/or make a donation to the Woolies at some future date.

20/20 AGM

The date for the next AGM has been set for Wednesday, 20 May at 7:30pm in Wilstone Village Hall. AB to provide PW with copies of all documentation from last year's meeting. PW to put a notice in the Village News.

20/21 Any Other Business

Covid-19: the committee agreed that all Wilstone village hall activities and committee undertakings should adhere to current Government advice, any change to which should be applied to future events. CR agreed to liaise with Bella regarding the cleaning regime and supplies required.

The zip-wire in the recreational grounds is broken. CR to speak to John Thirkettle about getting it fixed.

20/22 Date of next meeting

Wednesday 20 May at 7:30pm, Village Hall

Meeting to follow directly after the AGM

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Summary of actions from this meeting.

Action points from 9 March 2020	Who	Status
19/45 Determine scope for change in covenant with HCC	CDC	
19/68 IM to lead the cleaning party for the kitchen, SR volunteered to help	IM	
19/68 Inspection of flat roof to be documented in the minutes	AB	
20/04 Upload electrical certificates to website	PW	
20/04 Raise the issue of broken paving on patio with TRPC	CDC	
20/05 Include hall rate increase on AGM agenda	PW/AB	
20/05 Advise current regular hall users of hire rate change	TS	
20/16 Look for better looking paving slabs for patio	PW	
20/17 Source beer & wine for Wilstone Show Time	PW/NW/PC	
20/17 Inform TRPC of date of Wilstone Fete	PW	
20/18 Write to council to see whether they will paint "No right turn" on road outside village hall	CR	
20/20 Put notice of AGM in Village News	PW	
20/21 Liaise with Bella on cleaning regime and supplies	CR	
20/21 Speak to John Thirkettle about getting zip-wire fixed	CR	