

**Minutes of the Wilstone Village Hall Committee Meeting held on  
9 October 2017 at 8.00 pm at the Half Moon, Wilstone**

**Minute Nos. 17/54-17/61**

**Present:**

Mr P Cogger (PC)  
Miss D Crapnell (DC)  
Mr P Lovis (PL)  
Mrs I McCall (IM)  
Mr M Postings (MP)  
Mr C Reedman (CR)  
Mrs S Reedman (SR)  
Ms J Roust (JR)                      Secretary  
Mr A Short (TS)  
Mr R Smissen (RS)                  Chairman

**Apologies:**

Mr C Cobb (CC)  
Mr P Kemp (PK)  
Mrs J Walker (JW)  
Mr N Williams (NW)                  Treasurer

**ACTION**

**17/54 Minutes of the Meeting held on 11 September 2017**

The Minutes, having been circulated prior to the meeting, were agreed as an accurate representation.

**17/55 Matters Arising**

| <b>Action Points of meeting held on 11 September 2017</b>                     |            |                 |
|---|------------|-----------------|
| <b>Action</b>   | <b>Who</b> | <b>Deadline</b> |
| Replacement doors for kitchen carcasses (fit drawers and remaining cupboards) | PK/RS      | CF              |
| Contact contractor re: re-felting the garage roof                             | RS         | CF              |
| Defibrillator housing – explore alternative funding                           | RS         | CF              |
| Suggestions for gift for Maggie   | ALL        | CF              |
| Raise safety check of trees in parish with TRPC                               | PL         | CF              |
| Research cost and DVDs for a race night                                       | MP         | CLOSED          |
| Research race night costs / companies   | MP         | CLOSED          |
| Purchase wine for October film night  | RS         | CF              |
| Draft advert for Secretary to go into Village News                            | JR         | CLOSED          |
| PL to give an update on extending village hall car park                       | PL         | CF              |
| Discussion re: 2018 village event/fete  | ALL        | CF              |

Defibrillator housing: TRPC are willing to fund up to £500 for the defibrillator housing. A way of linking it in to the Ambulance Service needs to be used. RS circulated a photo of an example. TRPC will pay if the Village Hall Committee organise its installation. RS will progress this.

**RS  
PL**

Parish trees safety check: PL will investigate whether there is a tree safety checking schedule.

Race night: MP does not currently have the time to progress this.

Wine for film night: RS will purchase wine from Majestic.

**RS  
RS**

Secretary: RS will contact Clare to see if she is available one evening a month to act as Secretary. RS thanked JR for her help and for undertaking the role for the last few years.

Carparking: further discussion is needed on how the recreation field will be used in the future - skateboard park; relocation of shop; parking for village residents - as they may be mutually exclusive. A map needs to

be drawn up of the area.

### 17/56 Treasurer's Report

Nothing exceptional to report.

PL raised the issue that Long Marston hall is not self-funding - Victory Hall has been given some money to pay for repairs. He asked if anyone from WVHC would be willing to attend a meeting to share best practice with Cecilia Hall and Victory Hall. Hertfordshire County Council have online leaflets outlining how to run a successful village hall on their website.

| Balances                                 | 14 October 2017  |   |
|--|------------------|---|
|  | £                |   |
| Current                                  | 705.28           |   |
| Deposit                                  | 19,058.79        |   |
| Money Market                             | 7,000.00         |   |
| Petty cash                               | 979.91           | includes £410.00 Film<br>Night1 ticket cash |
| Awaiting paying in                       | 426.00           |   |
|  | <u>28,169.98</u> |   |
| Outstanding bills                        | 0.00             |   |
| Unpaid cheques                           | 0.00             |   |
| Total funds                              | <u>28,169.98</u> |   |
| Approx. profit<br>current financial year | 4,400.00         |   |

### 17/57 Website

Nothing to report.

### 17/58 Future Events

**Film Nights** – 20 October, 17 November, 15 December, 19 January, 16 February, 16 March. The first three films are: *Their Finest*, *Hidden Figures* and *La La Land*.

All bookings have been made with Arts Alive. Any help setting up the hall on film nights will be gratefully received. If Jill and Peter Walker do move, PC has expressed an interest in taking over the film nights.

**ALL**

**Arts and Crafts Day** – will take place on Sunday 15 October.

**Barn Dance** – will take place in February. There will not be a bar and tickets will be limited to 60.

**Village Event 2018** – it would be a shame not to have an event of some kind next year. DC will draft an article to go in the Village News asking for ideas.

**DC**

**ACTION**

- 17/59 Hall Lettings**  
Hall remains busy.
- 17/60 Any Other Business**  
There was no AOB.
- 17/61 Date of Next Meeting**  
The next meetings will be held on Monday 13 November and 11 December.

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|---|------------|-----------------|
| <b>Action</b>   | <b>Who</b> | <b>Deadline</b> |
| Replacement doors for kitchen carcasses (fit drawers and remaining cupboards)                                       | PK/RS      |                 |
| Contact contractor re: re-felting the garage roof   | RS         |                 |
| Defibrillator housing – progress installation of a suitable housing   | RS         |                 |
| Suggestions for gift for Maggie   | ALL        |                 |
| Find out if TRPC have a tree safety inspection schedule   | PL         |                 |
| Purchase wine for October film night  | RS         |                 |
| Find out if lady who expressed an interest in Bookings Secretary position is interested in taking over as Secretary | RS         |                 |
| Further discussion needed on future use of carpark and recreation ground  | ALL        |                 |
| Draft item for Village News asking for ideas re: 2018 Village Event   | DC         |                 |