

**Minutes of the Wilstone Village Hall Committee Meeting held on  
12 June 2017 at 8.00 pm at the Half Moon, Wilstone**

**Minute Nos. 17/36-17/43**

**Present:**

Mr P Cogger (PC)  
Miss D Crapnell (DC)  
Mr P Kemp (PK)  
Mr P Lovis (PL)  
Mr M Postings (MP)  
Mr C Reedman (CR)  
Mrs S Reedman (SR)  
Mr A Short (TS)  
Mr R Smissen (RS)           Chairman  
Ms J Roust (JR)             Secretary  
Mrs J Walker (JW)

**Apologies:**

Mr C Cobb (CC)  
Mrs I McCall (IM)  
Mr N Williams (NW)           Treasurer

**ACTION**

**17/36 Minutes of the Meeting held on 10 May 2017**

The Minutes, having been circulated prior to the meeting, were agreed as an accurate representation.

**17/37 Matters Arising**

<b>Action Points of meeting held on 10 May 2017</b>		
<b>Action</b>	<b>Who</b>	<b>Deadline</b>
Replacement doors for kitchen carcasses (fit drawers and remaining cupboards)	PK/RS	CF
Contact Scott Lee re: non-maintained light in storeroom	JW	CF
Reposition spotlights to point at glitter ball	RS	CF
Inform Cliff Yeardye that lock release on outside of WCs needs changing as metal is too soft to open with screwdriver	RS	CF
Defibrillator housing - talk to Paul Lovis (PL) explaining background so he can raise it at next TRPC meeting	DC	CF
Circulate draft T&C to committee with Minutes	RS/JR	CLOSED
Produce a costing proposal for the village event	Peter Walker	CLOSED
Buy defibrillator battery	RS	CLOSED
Ask Bella to clean kitchen fridge	CR	CLOSED
Write to playgroup in June asking them to collect their equipment	TS	CLOSED
Check with Richard Briant that he is still going to paint the hall.	DC	CLOSED
Check to see if we can get a bracket and lock for the disabled ramp.	NW	CLOSED
Disabled WC skirting - NW to supply RS with telephone number of flooring company	NW/RS	CF
Check and tighten joints on red chairs	TS	CLOSED

Non-Maintained light – Scott Lee will be looking at this tomorrow.

Ladies WC - Cliff Yeardye has been contacted about toilet locks.

Defibrillator housing – the last Parish Council had carried out research

**ACTION**

and costings for an exterior housing and approached us to see if we were willing to have this on the outside of village hall. RS will look for original email from TRPC Clerk.

**RS**

Playgroup – they have removed most of their equipment now.

Decorating – Richard Briant is still prepared to paint the hall.

Skirting in disabled WC – RS has left several voicemail messages but received no response.

Tighten joints on red chairs – TS has checked all the chairs.

**17/38 Treasurer's Report**

Nothing exceptional to report.

Balances	12 June 2017	
	£	
Current	1,137.78	
Deposit	17,106.48	
Money Market	7,000.00	
Petty cash	311.50	
Awaiting paying in	400.00	Cheques
	<u>25,955.76</u>	
Outstanding bills	0.00	
Unpaid cheques	<u>0.00</u>	
Total funds	25,955.76	
Approx. profit current financial year	1,270.00	

PL asked about finances of Wilstone village hall compared to Long Marston village hall and whether we could offer them any advice. TS thought the difference was our flexibility to hire by the hour.

**17/39 Website**

Nothing to report.

**17/40 Future Events**

**Film Nights** – 20 October, 17 November, 15 December, 19 January, 16 February, 16 March.

**Village event** – planning is going well. Advanced notice of road closure sign is up. More volunteers would be good.

**Future Events** – MP suggested a casino night. The race night discussed last month was a popular idea and we need to do some research about costings. We need to find some free dates in September to host this event.

**MP****TS****17/41 Hall Lettings**

Bookings are slowing down slightly as we approach the summer holidays. TS and CR will both be away for a period over June/July so there will be no one looking after bookings. TS will leave a voicemail

**ACTION**

message letting potential hirers know.

**17/42 Any Other Business**

Garage roof leaking – RS has contacted someone to repair it and is waiting for them to come and look at the roof.

Weeds on patio – CR has applied weed killer.

Maggie Buchi – it was agreed to get Maggie a gift to thank her for all her work over the years on the committee. Ideas to be circulated.

**ALL**

Parish Plan – PL is trying to produce a second Parish Plan. He raised question of relocating shop to purpose built annexe of village hall. The present arrangement with the antiques shop will cease at some point so all felt a proactive approach to relocation would be a good idea.

TRPC trees – following last week's tragic death, PK asked PL if TRPC should get an expert to do a safety check on trees in the recreation ground copse. PL will take this back to TRPC.

**PL**

Wine evening – PK read out thank you letter from Alec. £545 was raised for World Challenge Fund, which will be put towards waiting room and toilets in Belize. The thank you letter will be circulated to the committee.

**JR****17/43 Date of Next Meeting**

The next meeting will be held on Monday 10 July, 11 September, 9 October, 13 November and 11 December.

<b>Action Points of meeting held on 12 June 2017</b>		
<b>Action</b>	<b>Who</b>	<b>Deadline</b>
Replacement doors for kitchen carcasses (fit drawers and remaining cupboards)	PK/RS	
Contact Scott Lee re: non-maintained light in storeroom	JW	
Reposition spotlights to point at glitter ball	RS	
Inform Cliff Yeardye that lock release on outside of WCs needs changing as metal is too soft to open with screwdriver	RS	
Defibrillator housing - RS will look for original email from TRPC Clerk.	RS	
Disabled WC skirting - contact flooring company	RS	
Suggestions for gift for Maggie	ALL	
Raise safety check of trees in parish with TRPC	PL	
Research cost and DVDs for a race night	MP	
Circulate Alec Kemp's thank you letter	JR	
Research race night costs / companies	MP	
Circulate dates of free Saturday evenings in September	TS	