

**Minutes of the Wilstone Village Hall Committee Meeting held on  
12 September 2016 at 8.00 pm at the Half Moon, Wilstone**

**Minute Nos. 16/65-16/73**

**Present:**

Mr P Kemp (PK)  
Mr M Postings (MP)  
Mr C Reedman (CR)  
Mrs S Reedman (SR)  
Mr A Short (TS)  
Mr R Smissen (RS)           Chairman  
Ms J Roust (JR)            Secretary  
Mrs J Walker (JW)  
Mr N Williams (NW)        Treasurer

**Apologies:**

Mr R Briant (RB)  
Mrs M Buchi (MB)  
Mr Chris Cobb (CC)  
Miss D Crapnell (DC)  
Mrs I McCall (IM)

**ACTION**

**16/65 Minutes of the Meeting held on 18 July 2016**

The Minutes having been circulated prior to the meeting, were agreed as an accurate representation.

**16/66 Matters Arising**

<b>Action Points of meeting held on 18 July 2016</b>		
<b>Action</b>	<b>Who</b>	<b>Deadline</b>
Replacement doors for kitchen carcasses (fit drawers and remaining cupboards)	PK/RS	CF
Repair noticeboard	RS	CF
Circulate report showing make up of regular hall hirers and rate they pay	NW	CLOSED
Write to hirers informing them of increase after next meeting	NW	CF
Circulate final figures for the fete	NW	CLOSED
Liaise on website refresh before next meeting	CC/NW/JR	CF
JW to ask Peter Walker if the electrical work is now finished. RS will then catch up with Peter	JW/RS	CLOSED

Ladies Toilets - work has now started on the uni-sex toilet by the stage. Work is about two weeks' behind schedule. The fitter thinks he'll be finished in the toilets down the stage end by the end of this week. The disabled WC is being used as a store at the moment but it is just about usable as a toilet. The Whist Group are struggling to get access to it on a Thursday night. The ladies WC has been stripped.

RS will talk to fitters regarding payment for work carried out so far on store room and WC down stage end.

**RS**

Report on make up of hall hirers - NW circulated list showing make up of hall users. The Morris Men were not on the list, but the way they pay us is a little different.

Electrical work - this has now been finished, apart from double socket to run to wi-fi.

**16/67 Treasurer's Report**

**ACTION**

Just over £9,800 has been given to Yeardye Bathrooms as advance payment for ladies' toilet refurb materials.

<b>Balances</b>	<b>12 September 2016</b>	
Current	1,112.77	
Deposit	26,776.47	
Money Market	7,000.00	
Petty cash	782.83	
Awaiting paying in	420.00	
	<hr/>	
	36,092.07	
Outstanding bills	-2,000.00	Storeroom & unisex toilet refurb
Unpaid cheques	-63.00	Film Night bar licences
Total funds	<hr/>	
	34,029.07	
Approx. profit	-7,000.00	

**16/68 Website**

There will be a meeting with CC, NW, JR and Abby Fermont on Wednesday to discuss website refresh.

**CC/NW/  
JR**

**16/69 Future Events****Film Nights**

21 October is first film night and the film will be Dad's Army. Freddie of Fred's Pizzas has been approached to provide food for the refreshments on the same basis that we used Smithys Curries.

**16/70 Hall Lettings**

TS raised issue of booking hall for the village event that will replace fete next year. JW is talking to Jill Glasser this week. JW will let TS know as soon as a date is arranged.

**JW/TS**

**16/71 Hall Hire Rates**

Hire rates will not be increased across the board, but the following rates will be increased to normalise our fees:

Lammin Dogs - £70 per day

Orchard Playgroup - £10 per hour (£15 per hour if they want storage)

Pendley - £10 per hour

Rachel Hopton dogs - £10 per hour

NW will write to these hirers informing them of the increase.

**NW**

**16/72 Any Other Business**

- Defibrillator exterior storage - CR raised the issue that the defibrillator is locked inside the hall if someone outside has a heart attack and needs it. He presented details of a lockable exterior storage facility. RS will raise this with the TRPC Chair (Olli Wheeler) to see if funding is still available.

**RS**

**ACTION**

- Film night - Peter Kemp is away 21 October, so cannot run the bar. MP volunteered.

**16/73 Date of Next Meeting**

The next meeting will be held on Monday 10 October in the main pub, Half Moon.

<b>Action Points of meeting held on 12 September 2016</b>		
<b>Action</b>	<b>Who</b>	<b>Deadline</b>
Replacement doors for kitchen carcasses (fit drawers and remaining cupboards)	PK/RS	
Repair noticeboard	RS	
Talk to fitters re: payment for work carried out so far	RS	
Liaise on website refresh	CC/NW/JR	
Book hall out for village event	JW/TS	
Write to hirers informing them of increase in hire rates	NW	
Write to TRPC Chair re: funding for defibrillator storage for public access	RS	