

**Minutes of the Wilstone Village Hall Committee Meeting held on
18 July 2016 at 8.00 pm at the Half Moon, Wilstone**

Minute Nos. 16/54-16/64

Present:

Mr R Briant (RB)
Mrs M Buchi (MB)
Mr Chris Cobb (CC)
Miss D Crapnell (DC)
Mr P Kemp (PK)
Mr C Reedman (CR)
Mrs S Reedman (SR)
Mr A Short (TS)
Mr R Smissen (RS) Chairman
Ms J Roust (JR) Secretary
Mrs I McCall (IM)
Mrs J Walker (JW)

Apologies:

Mr M Postings (MP)
Mr N Williams (NW) Treasurer

ACTION

16/54 Minutes of the Meeting held on 13 June 2016

The Minutes having been circulated prior to the meeting, were agreed as an accurate representation.

16/55 Matters Arising

Action Points of meeting held on 13 June 2016		
Action	Who	Deadline
Replacement doors for kitchen carcasses (fit drawers and remaining cupboards)	PK/RS	CF
Repair noticeboard	RS	CF
Produce report showing make up of regular hall hirers and rate they pay	NW	CF
Write to hirers informing them of increase after next meeting	NW	CF
Contact Lee Electrics re: waste and non-working ovens	JW	CLOSED
Do not pay Lee Electric's bill until work completed	NW	CLOSED
Arrange painting of garage with anti-climb paint	CR	CLOSED
DC to talk with JW re future of fete	DC	CF
Identify owner of gas barbecue in scout garage	TS	CLOSED

Replacement doors for kitchen carcasses - hinges on carcasses have been fitted but the doors are about 5mm too wide so do not close flush.
Hall hirer makeup - NW to circulate make up of hirers to all members.
Fete - JW suggested co-ordinating an event with Jill Glasser's open gardens and maybe having an 'open village' with stalls down the main street, barbecue/food by Guy, with a view to having a fete the following year. Proceeds, after we've taken our costs, would go to Hospice of St Francis. Something of this nature should be less labour intensive but more inclusive of different aspects of the village (allotment, pub, shop etc). In principle it was agreed this was a good idea, subject to agreement with Jill Glasser.

NW

ACTION

Gas barbecue - owner not found. Scouts are happy for us to take it out of their way.

16/56 Ladies' Toilets
Ongoing.

16/57 Treasurer's Report
Final figures for the fete were asked for. NW will circulate them to the committee.

NW

Balances	18 July 2016
Current	1,312.83
Deposit	37,174.03
Money Market	7,000.00
Petty cash	547.33
Awaiting paying in	0.00
	<hr/>
	46,034.19
Outstanding bills	0.00
Unpaid cheques	0.00
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Total funds	46,034.19
Approx. profit current financial year	5,300.00

16/58 Website
Julie Yeardye will be moving away shortly and we need to discuss how to maintain website. Chris, Neil and Jude to liaise on website refresh before next meeting.

**CC/NW/
JER**

16/59 Future Events
Film Nights
The dates are booked and in the diary.

16/60 Bar Prices
We will amend prices to:

- We will switch to buying 2L bottles of soft drinks, instead of cans - prices will reduce to 50p for a glass.
- Beer prices will remain as they are.
- Wine prices will increase to £12 a bottle and £3.00 for a glass.

16/61 Hall Lettings
Tring Festival company will be using hall on Sunday mornings from 21 September onwards. Wedding booked for next year. TS asked for opinions on how much we should charge for weddings. TS suggested a non-refundable deposit for such events - this would need to be added to T&C.

16/62 Hall Hire Rates

**ACTION
NW**

This will be looked at again in September when we've seen NW's figures.

16/63 Any Other Business

- Hall electrics - JW will ask Peter Walker if the electrical work is now finished. RS will then catch up with Peter.
- TS had been approached with a fund-raising idea of a Victorian light show. We would pay the promoter and have to organise the event. TS will forward details to RS.

**JW
RS**

TS

16/64 Date of Next Meeting

The next meeting will be held on Monday 12 September in the 19th Hole, Half Moon. (Apologies received from DC and IMc).

Action Points of meeting held on 18 July 2016		
Action	Who	Deadline
Replacement doors for kitchen carcasses (fit drawers and remaining cupboards)	PK/RS	
Repair noticeboard	RS	
Circulate report showing make up of regular hall hirers and rate they pay	NW	
Write to hirers informing them of increase after next meeting	NW	
Circulate final figures for the fete	NW	
Liaise on website refresh before next meeting	CC/NW/JER	
JW to ask Peter Walker if the electrical work is now finished. RS will then catch up with Peter	JW/RS	