

**Minutes of the Wilstone Village Hall Committee Meeting held on  
8 February 2016 at 8.00 pm at the Half Moon, Wilstone**

**Minute Nos. 16/11-16/20**

**Present:**

Mr R Briant (RB)  
Mrs M Buchi (MB)  
Miss D Crapnell (DC)  
Mr P Kemp (PK)  
Mrs I McCall (IM)  
Mr C Reedman (CR)  
Mr R Smissen (RS)           Chairman  
Mrs S Reedman (SR)  
Ms J Roust (JR)             Secretary  
Mrs J Walker (JW)  
Mr N Williams (NW)        Treasurer

**Apologies:**

Mr Chris Cobb (CC)  
Mr M Postings (MP)  
Mr A Short (TS)

**ACTION**

**16/11 Minutes of the Meeting held on 18 January 2016**

The Minutes of the previous meeting were amended to reflect correct film schedule, and having been circulated prior to the meeting, were agreed as an accurate representation.

**16/12 Matters Arising**

<b>Action Points of meeting held on 18 January 2016</b>		
<b>Action</b>	<b>Who</b>	<b>Deadline</b>
Replacement doors for kitchen carcasses (fit drawers and remaining cupboards)	PK/RS	CF
Ladies toilets (costings for Plan B)	RS	CF
Detailed quote from Scott Lee for hall electrics (inc sound decibel limiter)	JW	CF
Obtain comparable surveys and quotes from Chris Griffiths and Sharps	NW	CLOSED
Repair noticeboard	RS	CF
Contact TRPC regarding using basketball hardstanding for football goal practice	RB	CLOSED
Repair non-maintained light.	CR (Chris Griffiths)	CF
Hooks for around outside of hall for bunting etc.	RS	5 June
Order glasswasher	MB	CLOSED
Obtain two like for like quotes to refit toilets	RS	CF
Write to TRPC asking to attend meeting to present toilet proposals	RS	CLOSED
Supply RS with details of local builders able to refit toilets and associated building work	ALL	CF
Raise celebration of Queen's birthday at fete committee meeting	DC	CLOSED

**i) Action Points**

Detailed quote from Scott Lee for hall electrics - JW will circulate Scott's quote to the committee.

Chris Griffiths - held in abeyance for the time being. Emergency lighting is now ok but will need looking at in the future.

Non-maintained light - CR will make a note of the details on the light so RS can order a replacement. CR has ordered various striplights and starters.

Glasswasher - now installed and working well. We need an isolator, or some other means, to stop hall hirers using it. RS will investigate. In short term we'll just take fuse out of plug.

Alternate quotes for ladies toilet - IM will send RS details of a reputable builder.

**16/13 Ladies' Toilets**

TRPC agreed proposals regarding refurbishment of ladies toilets. They will pay and we will make a donation to Parish Council. RS is now trying to get two alternative quotes. PK raised concern regarding some of the items in the specification - they are beautiful but maybe not robust enough for public use.

**16/14 Treasurer's Report**

Finances are in good shape.

**Balances - 8 February 2016**

Current	414.68	
Deposit	31,840.54	
Money Market	7,000.00	
Petty cash	1,390.16	(inc. £750 Cabaret Night bar take!)
Awaiting paying in	<u>382.00</u>	
	41,027.38	
Outstanding bills	-737.99	(insurance)
Unpaid cheques	<u>0.00</u>	
Total funds	40,289.39	
Approx. profit current financial year (inc £6,000 grant from TRPC)	12,000.00	(£2,300 glasswasher paid for since last meeting)

**16/15 Website**

Julie Yeardye had designed a new website for the village. NW will circulate the URL of the draft website for the committee to see.

**NW****16/16 Past Events**

**Cabaret Night** - this was a great success and everyone was full of praise for it. The bar takings were over £700. Thanks to MB, JW and Peter Walker for organising it.

**ACTION****16/17 Future Events****Film Nights**

19 February - Sunshine on Leith; 18 March - Lady in the Van and 8 April - Spectre.

There is plenty of beer for the next film night but we may be getting low on wine. NW to do a stock count and RS will order from Wine Society or Majestic.

**NW/RS****Fete - 2016**

Next meeting 22 February at 7.30pm. Theme to be decided, but a farm theme is looking most likely.

**16/18 Hall Lettings**

Summer Club - this was presented at TRPC meeting. Looking at 1st to 5th August from 9-4pm. RS had asked regular hirers if they would be willing to give up their slots for this week. Hirers were not too happy about this and we are not sure how well supported the summer club would be by local children. Our response will be that whilst we are supportive of hosting a summer club we don't want to upset our regular hirers who support us all year long.

**RS****16/19 Any Other Business**

- AGM - CR/SR will see if church is free on Monday 16 May. JER to put notice in Village News.
- Gents WC - doors do not shut properly and need shaving. One of urinals dribbles when it flushes. There is also a lot of damp in both the gents and the ladies toilets. RB will look at the two doors on Tuesday morning.
- Railings around war memorial - they will be painted black, RB asked if any objections to painting poppies red with green foliage. No objections raised.
- Cabaret night - MB asked for suggestions on who could write a round-up of the evening for the Village News IM will ask John McCall.
- Hall chairs - Peter Walker asked if it is a good idea to get rid of some of the black chairs. PK will contact Tring School to see if they would like some.

**CR/SR  
JER****RB****IM****PK****16/20 Date of Next Meeting**

The next meeting will be on 14 March in the 19th Hole, Half Moon.

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Replacement doors for kitchen carcasses (fit drawers and remaining cupboards)	PK/RS	
CR to make a note of the details on the light so RS can order a replacement.	CR/RS	
Circulate quote from Scott Lee for hall electrics)	JW	
Repair noticeboard	RS	

Hooks for around outside of hall for bunting etc.	RS	5 June
Investigate isolating glasswasher for committee use only	RS	
IM to send RS details of a reputable builder.	IM	
Circulate the URL of the draft website to the committee	NW	
Stock count of wine for film night	NW	
Order wine for film night	RS	
Respond re: Summer Club	RS	
Check if church is free on Monday 16 May	CR/SR	
Put AGM notice in Village News	JER	
Look at the two doors in gents toilets	RB	
Ask John McCall if he will write round-up of the Cabaret Night for the Village News	IM	
Contact Tring School to see if they want some of our black plastic chairs	PK	