

**Minutes of the Wilstone Village Hall Committee Meeting held on  
18 January 2016 at 8.00 pm at the Half Moon, Wilstone**

**Minute Nos. 16/01-16/10**

**Present:**

Mrs M Buchi (MB)  
Mr Chris Cobb (CC)  
Miss D Crapnell (DC)  
Mr P Kemp (PK)  
Mrs I McCall (IM)  
Mr C Reedman (CR)  
Mr R Smissen (RS)           Chairman  
Mrs S Reedman (SR)  
Ms J Roust (JR)             Secretary  
Mr N Williams (NW)        Treasurer

**Apologies:**

Mr R Briant (RB)  
Mr M Postings (MP)  
Mr A Short (TS)  
Mrs J Walker (JW)

**In Attendance:**

Mr Trevor Yeardey (TY)

**ACTION**

**16/01 Minutes of the Meeting held on 9 November 2015**

The Minutes of the previous meeting, having been circulated prior to the meeting, were agreed as an accurate representation.

**16/02 Matters Arising**

<b>Action Points of meeting held on 9 November 2015</b>		
<b>Action</b>	<b>Who</b>	<b>Deadline</b>
Replacement doors for kitchen carcasses (fit drawers and remaining cupboards)	PK/RS	CF
Ladies toilets (costings for Plan B)	RS	CF
Detailed quote from Scott Lee for hall electrics (inc sound decibel limiter)	JW	CF
Obtain comparable surveys and quotes from Chris Griffiths and Sharps	NW	CF
Print reminder slips re: Amazon Affiliate links	NW	CLOSED
Order Prosecco for film nights	NW	CLOSED
Repair noticeboard	RS	CF
Contact TRPC regarding using basketball hardstanding for football goal practice	RB	CF
Repair non-maintained light.	RS	CF (Chris Griffiths survey)
Hooks for around outside of hall for bunting etc.	RS	5 June
Research glass/dishwashers	MB	CF
Make donation of £35 to British Legion in lieu of Remembrance Day wreath	NW	CLOSED

**i) Action Points**

Hall electrics - CR to ask Chris Griffiths to look at all our emergency lighting.  
Glass Washer - to fit it to the right of the sink, one of the narrow base units would have to be removed. Ampage ratings for the larger size washer will not be a problem, so it

was decided to go for the AM50XL. Action: MB to place an order.

### 16/03 Ladies' Toilets

RS and Trevor Yeardye ran through the 'Plan B' option for the toilets, which is to refurbish toilets by stage and install hot and cold running water; refurbish existing ladies' WC and disabled WC. This leaves us with the same number of toilets. Unfortunately space does not allow for an extra cubicle.

It was agreed we would go for Plan B. The costings of £21K were discussed. It was agreed, to be in line with TRPC policy, that we need to obtain another two (like for like) quotes. Eg, Bob the Builder. Action: RS to circulate the quote from Trevor and everyone to suggest suitable builders for alternate quotes. Action: RS will write to the Parish Clerk, asking to attend a Parish Council meeting to present the proposals.

RS

RS

### 16/04 Treasurer's Report

Finances are in good shape.

Balances	18 January 2016
Current	1,252.64
Deposit	33,838.64
Money Market	7,000.00
Petty cash	517.54
Awaiting paying in	1,064.68
	<hr/>
	43,673.50
Outstanding bills	-1,584.00
Unpaid cheques	-80.00
Total funds	<hr/>
	42,009.50
Approx. profit current financial year (inc £6,000 grant from TRPC)	13,900.00

### 16/05 Website

Julie Yeardye will present the new website to the fete committee on 25 January.

### 16/06 Past Events

**Film Nights** - excellent evenings.

### 16/07 Future Events

#### Film Nights

19 February - Sunshine on Leith; 18 March - Lady in the Van and 8 April - Spectre.

#### Fete - 2016

Date set for 5 June. The first fete committee meeting is on 25 January. Peter Walker had put an article in Village News asking for volunteers to

help out at the fete.

### **Cabaret Night - 6 February 2016**

Tickets are selling well. MB will order some beer from Tring Brewery. John Seaton is doing the catering.

### **16/08 Hall Lettings**

There is a free slot on Thursday evenings as the Brownies have disbanded. It is a risk to hire the hall to people we don't know from outside the village and puts TS in a very difficult position. Any new enquiries from unknown persons outside the village will be turned down.

### **16/09 Any Other Business**

- Hall defibrillator - RS had replaced pads on defibrillator.
- TRPC have some money left over from wind farm grant and want to put outside defibrillators in Wilstone and Long Marston. DC raised with Mike Armson if one could go outside the village shop.
- DC asked if we want to do anything for Queen's 90th birthday, which is the week after the fete. DC will raise it at the fete committee meeting.

DC

### **16/10 Date of Next Meeting**

The next meeting will be on 8 February in the 19th Hole, Half Moon.

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Obtain comparable surveys and quotes from Chris Griffiths and Sharps	NW	
Repair noticeboard	RS	
Contact TRPC regarding using basketball hardstanding for football goal practice	RB	
Repair non-maintained light.	CR (Chris Griffiths)	
Hooks for around outside of hall for bunting etc.	RS	5 June
Order glasswasher	MB	
Obtain two like for like quotes to refit toilets	RS	
Write to TRPC asking to attend meeting to present toilet proposals	RS	
Supply RS with details of local builders able to refit toilets and associated building work	ALL	
Raise celebration of Queen's birthday at fete committee meeting	DC	