

**Minutes of the Wilstone Village Hall Committee Meeting held on
14 January 2019 at 8.00pm at Half Moon.**

Present: Cllr P Lovis (PL), Miss D Crapnell (DC), Mr C Reedman (CR), Mrs S Reedman (SR), Mr R Smissen (RS), Mr A Short (TS) Mr P Cogger (PC), Mrs J Walker (JW), Mr P Kemp (PK), Mr N Williams (NW), Mrs A Beck (AB)

In Attendance: Peter Walker

Apologies: Mr C Cobb (CC), Mr M Postings (MP), Mrs I McCall (IM),

19/01 Minutes of the Meeting held on 12 November 2018.

The minutes, having been circulated prior to the meeting, were agreed as an accurate representation after an adjustment to 18/49 correcting the name of the Committee Secretary to Anna Beck.

19/02 Matters Arising

Action points from 12 November 2018	Who	Status
18/32 Security light still to be fixed.	RS	CF
18/36 Clarification of payment of Honorarium to Caretaker and Booking Secretary. Going forward the sums paid will be £500 per annum plus expenses to the incumbent of each post.	NW	Closed
18/37 Audio-Visual equipment and existing insurance provision and level of cover.	NW	CF
18/39 Film night dates to be added to website	NW	CF
18/47 Purchase of remote operating device for Audio-Visual equipment.	NW	CF
18/48 Hall Decoration RS and CR to meet with Steve Iley regarding quote for decorating. Opportunity to tender to be placed in the Village News. RS to speak to Colin Davenport. IM awaiting samples for replacement window curtains. Peter Walker presented ideas on improvements to the use and layout of the Committee Room. The committee supported the idea of including a moveable unit on the basis that it would be of commercial grade. Peter Walker also offered to confirm measurements and provide some idea of costs and timing.	RS	CF
18/51 NW explained the difference between Wilstone.org and Wilstonevillagehall.org as: <ul style="list-style-type: none"> • Wilstone.org – covers the Village Hall and the Shop • Wilstonevillagehall.org – should be defunct. 	NW	Closed

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19/03 Treasurer's Report

Balances	12 Nov 2018
Current	£1,703.37
Deposit	£13,898.14
Money Market	£18,179.45
Petty cash	£436.74
Awaiting paying in	£0.00
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	£34,217.70
Outstanding bills	£0.00
Unpaid cheques	£0.00
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Total funds	£34,217.70

The provision of a grant for the Audio-Visual equipment should result in a cost neutral purchase. The Treasurer anticipates a further £5700 to be raised this financial year.

19/04 Past Events

The Mama Mia film night was a great success.

19/05 Future Events

Film Night – Friday 18th January, The Guernsey Literary and Potato Peel Pie Society. Licence for the bar, and the alcohol to supply it, have been obtained. PC to source food.

PC to confirm future dates.

Tambourine Jerk to play on Saturday 2nd February, as a Fundraiser for Long Marston School. Licence for bar in place.

Barn Dance – Saturday 9th February. The committee agreed to waive the charge for the village hall as profits were expected to be donated to WVHC (as per last year).

Village Event – NW confirmed that the WVHC would act as banker for the Village Event. Regarding the hall's public liability insurance cover, NW stated that this was limited to the village hall and car park. DC agreed to look at options for public liability insurance to cover areas outside of these two locations.

CR has started the application for road closure. It was agreed that all money raised should be donated to the Save Our Shop fund.

19/06 Hall Lettings

All OK and 2019 current regulars are signed up and diary up to date. Bookings beginning to pick up.

19/07 Any Other Business

PL informed the committee that he had resigned as councillor the previous week. The committee were unanimous in their decision to invite PL to continue as a member of the WVHC.

PK raised the issue of the way some patrons of the village hall are parking their cars. AS offered to speak to Kerry (Jazzercise). The committee agreed to add parking bay lines and no parking zones to the agenda for the next meeting.

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CR advised the committee that a new litter bin, paid for by the Parish Council, would be installed in the Children's Playground area.

19/08 Date of next meeting

11th March 2019, at the Half Moon, 8pm.

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Summary of actions from this meeting.

Action points from 14 January 2019	Who	Status
18/32 Security light still to be fixed	RS	
18/37 Audio-Visual equipment and existing insurance provision and level of cover	NW	
18/39 Film night dates to be added to website	NW	
18/47 Purchase of remote operating device for Audio-Visual equipment.	NW	
18/48 To meet with Steve Iley regarding quote for decorating.	RS/CR	
18/48 Curtain samples	IM	
18/48 Ideas on better use and layout of the Committee Room	PW/RS	
19/05 Village Event: DC to look at options for public liability insurance covering areas outside of the village hall and car park.	RS/NW/DC	