

**Minutes of the Wilstone Village Hall Committee Meeting held on
12th February 2018 at 8.00 pm at the Half Moon, Wilstone**

Minute Nos. 18/01

Present:

Miss D Crapnell (DC)
Mr P Lovis (PL)
Mr C Reedman (CR)
Mrs S Reedman (SR)
Mr A Short (TS)
Mr R Smissen (RS) Chairman
Mr M Postings (MP)
Mr N Williams (NW)
Mrs S Smissen (SS) Minutes

Apologies:

Mr P Cogger (PC)
Mr P Kemp (PK)
Mrs J Walker (JW)
Mrs I McCall (IM)
Mr C Cobb (CC)

18/01 Minutes of the Meeting held on 11 December 2017

The Minutes, having been circulated prior to the meeting, were agreed as an accurate representation.

18/02 Matters Arising

Action Points of meeting held on 11th December 2017		
Action	Who	Deadline
Re felting of garage roof	PW	Closed
Defibrillator housing – progress installation of a suitable housing	RS	CF
2 Provisional dates for a possible village event to be booked for June 2018	TS	CF
Purchase wine for December film night	RS/PK	Closed
TRPC notice board to be sited near hall	PL	Closed
Security light out of action in car park	RS	CF

18/03 Re-felting of Garage Roof

Roof has been re-felted but were not able to clear out the garage. It was suggested that at the next village event we take the opportunity to have a clear out. Sean has invoiced and been paid.

18/04 Defibrillator housing

RS reported this was in his garage awaiting an opportunity for it to be fitted. **RS**

18/05 PL stated that the cost for the TRPC noticeboard to be re-sited would be approximately £1,000. PL to arrange for the current one to be re-furbished instead. Currently sited on the outside of the bus shelter.

PL

18/06 Broken Security Light in village hall car park

Colin has spoken to Scott about repairing light and Scott said it is on the bottom of his list of things to do. **Scott**

18/07 Treasurer's Report

Balances	
	£
Current	257.30
Deposit	21,561.18
Money Market	7,000.00
Petty cash	469.13
Awaiting paying in	11.47
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	29,299.08
Outstanding bills	0.00
Unpaid cheques	0.00
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Total funds	29,299.08

18/04 Website

NW to put link on Village Hall website to Parish Council Website

NW

18/05 Future Events

16/02/18 - Film night Victoria and Abdul. About 20 tickets left at Shop. NW has arranged for wine to arrive tomorrow (13/2/18)
PL offered to help behind bar. RS to ask PC also. 7pm-7.15pm start

18/06

DC reported that Peter Walker was keen to have an event in the village, fete style. PW would organise and JW would run the dog show. Weekend of 9/10 June was suggested. DC suggested approaching people to help. DC will draft something for the village newsletter. TS thought that those dates were free but would check **DC/TS**
PL suggested asking Gill Glasser about doing her Art Festival again? It was originally going to be bi-annual but could be an alternative.
Need to move quickly with date due to booking marquee. It was decided to provisionally book marquee and put a committee together. DC to discuss with PW **DC/PW**

18/07 Hall Lettings/Minute Secretary

TS to give up bookings secretary role at AGM. TS will hand over and support new bookings secretary where required. Joint advert to be put in Village newsletter for March and April edition for Minutes Secretary and Booking Secretary. Bullet points to be included

- enquiries by email and phone
- qualifying residency of person booking
- attendance at hall minimal

AGM on 16/5/18 to be added to the advert.

TS/RS

TS suggested there should be a hall daily rate for special events such as weddings. PL suggested having a manager who could take on both roles and liaise with tradesman/cleaning staff etc

18/08 Any Other Business

29/1/18 - Meeting held with village shop, village hall representatives and other interested parties regarding possible changes at the village hall. Discussed possibility of incorporating shop into village hall, debated alternatives including raising money. Separate notes taken.

DC stated that Wigginton had raised £136,000 in their first weekend of raising money for their shop. It was a share offer, £250 per share. Have now raised their target to £179,000 which is the total cost. They also have some other grants.

Clerk of TRPC wants to meet with RS to discuss hall following their letter requesting information about hall boundary etc. Meeting date is 27/2/18 venue to be confirmed. PL has been invited. RS invited DC to attend. **RS/PL/DC**

CR reported that there are youths congregating on a regular basis at the back of the hall. No evidence of criminal damage. Mrs Brown who lives closest was aware of the smell of cannabis coming from the area at around 2am one morning. CR has picked up 12 metal gas bottles which have been left behind. CR has spoken to the police who felt there was not much they could do as do not have the resources to patrol area regularly. CR suggested securing picnic benches as youths frequently move benches to the near the play area. CR gave details of the company who could secure benches at a cost of approximately £30 per bench (3 in total). It was also suggested that security cameras could be installed at the back of the hall. **RS/CR**

CR requested that the anti climb paint on the garage be redone now that the roof has been re-furbished.

18/09

Date of Next Meeting

The next meeting will be held on Monday 12th March 2018. April meeting provisionally booked for 9th April 2018

Action Points of meeting held on 12 February 2018		
Action	Who	Deadline
Fitting of Defibrillator housing	RS	
Broken Security Light	Scott/RS	
Link on Village Hall website to Parish Council Website	NW	
Village Fete/Event - draft something for the village newsletter.	DC	
Village Fete/Event - check dates were free	DC/TS	
Hall Lettings/Minute Secretary vacancies and AGM advert in Village News	RS	
Arrange meeting with TRPC (re follow-up email)	RS	
Picnic Benching (anchor points) and Security Camera	RS/CR	