

**Minutes of the Wilstone Village Hall Committee Meeting held on
10 September 2018 at 8.00pm at Half Moon.**

Present: Cllr P Lovis (PL), Mr C Reedman (CR), Mrs S Reedman (SR), Mr R Smissen (RS) Mrs J Walker (JW), Mr N Williams (NW), Mr P Kemp (PK), Mr M Postings (MP), Mr A Short (TS).

In Attendance: Peter Walker

Apologies: Miss D Crapnell (DC), Mr C Cobb (CC), Mrs I McCall (IM), Mr P Cogger (PC).

18/34 Minutes of the Meeting held on 09 July 2018.

The minutes, having been circulated prior to the meeting, were agreed as an accurate representation after an adjustment to 18/31 with regard to timings and age groups.

18/35 Matters Arising

Action points from 09 July 2018	Who	Status
18/26 Investigate purchase of projection equipment.	RS and Others.	Closed
18/19 Contact Tring Film Night organisers about collaboration possibilities.	PC	Closed
18/27 Donation to be made to Chiltern Dog Society	NW/JW	Closed
18/29 Article on Village Fete for September newsletter	JW	Closed
18/30 Article on Open Village 2019 for September newsletter	DC	Closed
18/32 Security light still to be fixed	RS	CF

18/36 Review of Honorarium

Further to the last meeting and minutes, RS confirmed the Secretary role would also receive an Honorarium of £500 (inc approx. £100 of expenses). Both positions shall receive this each December.

18/37 Projector Equipment

Peter Walker gave an update on the equipment and quotations. The preferred supplier is Creative Audio Visual Ltd. Estimated balance required from halls funds is £2100. It was agreed to pay the 35% required prior to installation. Installation date are the 10,11,12 October 2018.

It had still not been possible to locate the current microphone system. It was therefore agreed a replacement be ordered via CAV Ltd.

NW will look into existing insurance provision and level of cover.

18/38 Treasurer's Report

Balances	10 Sept 2018
Current	£1,553.46
Deposit	£23,891.39
Money Market	£18,140.05
Petty cash	£929.21
Awaiting paying in	£0.00
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	£44,514.11
Outstanding bills	£0.00
Unpaid cheques	£0.00
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Total funds	£44,514.11

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NW informed the meeting that the annual contribution of £500 had been paid to the Village News.

18/39 Website

NW to add Film Night dates to website.

18/40 Past Events

Nothing to add.

18/41 Future Events

Village Event for 2019: Preferred date is the 11 October 2019.

18/42 Hall Lettings

All OK.

18/43 Any Other Business

Remembrance Sunday: RS to buy a wreath from British Legion.

18/44 Date of next meeting

12th November 2018, at the Half Moon, 8pm.

Summary of actions from this meeting.

Action points from 10 September 2018	Who	Status
18/32 Security light still to be fixed	RS	
18/36 Payment of Honorarium to Caretaker and Secretary of £500 each	NW	
18/37 Audio/Visual equipment and existing insurance provision and level of cover.	NW	
18/39 Film Night dates to be added to website	NW	
18/43 Order Wreath for Remembrance Sunday		