

**Minutes of the Wilstone Village Hall Committee Meeting held on  
13 May 2019 at 8.00pm at Wilstone Church.**

**Present:** Mr P Cogger (PC), Miss D Crapnell (DC), Mr P Kemp (PK), Mr C Reedman (CR), Mrs S Reedman (SR), Mr A Short (TS), Mr R Smissen (RS), Mr N Williams (NW), Mrs A Beck (AB),

**In Attendance:** Cllr N Ward

**Apologies:** Mr C Cobb (CC), Mr P Lovis (PL), Mrs I McCall (IM), Mr M Postings (MP), Mrs J Walker (JW)

**19/18 Minutes of the Meeting held on 11 March 2019.**

The minutes, having been circulated prior to the meeting, were agreed as an accurate representation.

**19/19 Election of Officers**

The following officers were elected. Chairman – Peter Walker; Co-chairman – Diana Crapnell; Secretary – Anna Beck; Treasurer – Neil Williams (co-opted until a replacement can be found.); Bookings Secretary – Tony Short

On behalf of the WVHC, PC expressed sincere thanks to RS for his dedication to the role of Chairman. In particular, for all the work he had undertaken in support of the village over the years, and all that he would continue to do in the future.

**19/20 Matters Arising**

<b>Action points from 11 March 2019</b>	<b>Who</b>	<b>Status</b>
18/32 Security light still to be fixed.	RS	CF
18/48 Hall Decoration  RS to speak to John Shaw regarding a quote for decorating.  Opportunity to tender to be placed in the Village News. RS to speak to Colin Davenport.  IM to await decision on overall hall refurbishment before refining fabric choices for new curtains. Samples and quotes obtained to date provide a good indication of cost and work required.  Committee Room measurements have been confirmed. Changes to layout and units remain work in progress.	RS	CF
19/11 NW to enquire as to Jonathon Timms availability to audit the accounts for the year ended 31 <sup>st</sup> March 2019.	NW	CF
19/12 Write to Nicki Ward with a view to soliciting the help of TRPC to resolve the village hall car parking issues	RS	Closed
19/14 Write to local resident regarding Open Village event	MP	Closed
19/16 Check dates for forthcoming Fun Dog Show	CR	Closed
19/16 Circulate PW's Live Screening documents to committee	AB	Closed

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**19/21 Treasurer's Report**

Balances	14 May 2019
Current	£2,902.91
Deposit	£14,911.84
Money Market	£18,227.78
Petty cash	£914.84
Awaiting paying in	<u>£239.69</u>
	£37,197.06
Outstanding bills	£0.00
Unpaid cheques	<u>£0.00</u>
Total funds	£37,197.06

NW to chase Ann (Jazzercise) for outstanding hall rental payment.

**19/22 Village Hall Car Park**

RS, DC and NW met with Cllr Nici Ward and Cllr Doug Chalmers of TRPC to discuss the current parking issues and possible solutions. The existing parking being woefully inadequate for the number of attendees when events are held.

The committee agreed that forcing residents to park on the road rather than within the village hall grounds, would merely shift the problem onto the highways. A more sustainable and less impactful solution would be to agree a "green space" for parking, utilising some form of matting on Parish Council land. Cllr Doug Chalmers agreed to raise this at the TRPC meeting in June – the committee does not expect this to be a straightforward discussion as covenants, possible change of use, and funding of costs in the region of £20k need to be considered.

In addition, it was felt that the lack of Disabled Parking should be addressed simultaneously.

Several committee members felt that the carpark would benefit from properly defined bays. JW was volunteered to liaise with WATCO in order to determine timing and costs.

**19/23 Hall Refurbishment**

Following numerous meetings to discuss the Committee Room Refurbishment, RS advised the WVHC that the basic framework of the entire village hall would need to be upgraded. The most convenient time to undertake any such work would be during the summer holidays.

Work would include, but not be limited to:

- Replace curtains – in hand with IM
- Replace lights – PK to measure hall and determine lumen requirements.
- Repair/replace heaters

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**19/24 Past Events**

**Film Nights:** both Bohemian Rhapsody and Stan & Ollie were well attended and a great success.

**19/25 Future Events**

**Village Event 23<sup>rd</sup> June**

Plans are well underway for the Open Village event, with the following already confirmed:

- 24 Trade stalls
- 8 Open gardens
- A “knitting” design installation at the bus shelter
- Cream teas at the church
- BBQ and fish & chips at the pub
- Puppet show
- Hemel Gazette

The road closure application is with the local council.

**Fun Dog Show:** Date set for Saturday, 7<sup>th</sup> September (after Jazzercise). JW to liaise with Chiltern Dog Rescue.

**Screening of Live Events:** The committee was unanimous in its support for moving this forward. PW to lead.

**19/26 Hall Lettings**

CR informed the committee of two potential new lettings, namely:

- Argentine Tango lessons – CR trying to find dates that would allow the classes to be held from 6pm onwards.
- Pilates – looking to holding classes at some time on a Thursday or Friday.

Several committee members voiced concern at the number of ongoing bookings being taken for Friday and Saturday nights. After some discussion, the committee agreed that bookings could be taken on the understanding that community events would always take precedence.

**19/27 Any Other Business**

**Film Night in support of the Village Shop**

AS conveyed a request from the Wilstone Village Shop Committee to hold a film night in support of the Save our Shop fund. The WVHC unanimously supported the idea.

Mrs Gayle Short will take the lead on this, with a view to showing Red Joan on Friday, 20<sup>th</sup> September.

**Wine Tasting**

PK offered to investigate options for a Wine Tasting Evening later in the year.

**Chair Servicing Kits**

PK to procure chair servicing kits.

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**Maintenance**

CR advised the committee of the unsightly weeds up against the fence at the side of the village hall. PK offered to trim.

NW offered to resolve the problem with the Village Hall doors.

**19/28 Date of next meeting**

Monday 17<sup>th</sup> June 2019 at 8pm, Half Moon Pub

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**Summary of actions from this meeting.**

<b>Action points from 13 May 2019</b>	<b>Who</b>	<b>Status</b>
18/32 Security light still to be fixed.	RS	
18/48 Speak to John Shaw regarding quote for decorating.	RS	
18/48 Place opportunity to tender into Village News.	RS	
19/11 Contact Jonathon Timms for audit of accounts.	NW	
19/22 Cllr Doug Chalmers to raise WVH parking issues with TRPC	RS	
19/22 Liaise with WATCO to determine costs for marking parking bays	JW	
19/23 Measure hall and determine lumen requirements	PK	
19/25 Liaise with Chiltern Dog Rescue.	JW	
19/26 Find dates for Argentine Tango lessons to be held in village hall	CR	
19/27 Investigate options for Wine Tasting Evening	PK	
19/27 Procure chair servicing kits	PK	
19/27 Strim unsightly weeds	PK	
19/27 Resolve problem with village hall doors	NW	